



CRIM, UTD, BARKATULLAH UNIVERSITY

Hoshangabad Road, Bhopal. 462026 (M. P)

INTERNSHIP NOTICE

292/CRIM/BV
13/12/2024

This is to inform all the students that **Cushman & Wakefield** is going to conduct an Internship Programme in our Institute/University. Interested students must submit their Resume in the Placement cell office before **17th Dec 2024** from 12:30 PM to 3:30 PM and must register on the link below.

Link: <https://forms.gle/SgnDYuPe4NrHdsMA6>

Profile Overview: - Apprentice-PDS

Job Description: - About the Role:

Support the team in day-to-day operations related to the Project development Service Line. Collaborate with project managers to create project plans, define objectives, and set timelines. Prepare and maintain project documentation including project reports, issue reports, and meeting minutes. Conduct market research, and competitor analysis, and contribute to business strategies. Contribute to administrative tasks such as documentation, scheduling, and coordinating team activities. Attend training sessions to develop technical and soft skills. Work closely with the assigned mentor to complete structured learning goals and tasks.

Qualification: -

Diploma /Graduate/Master degree in [relevant discipline: BTech, Mechanical Engineering, Civil Engineering, BArch, Architectural Engineering
Strong communication skills – both written and verbal.
Proficient in Microsoft Office (Word, Excel, PowerPoint).
Ability to work in a fast-paced, collaborative environment.
Analytical thinking with a keen attention to detail.
Interest in real estate.

STIPEND :- 10K Per Month

DR. V.S. BAIS

Training and Placement Coordinator

CRIM, UTD Bhopal

Mob No. 9827287809

Email- placement.crim@gmail.com

Copy to: PA to VC B.U. Bhopal for kind information.

: PA to Registrar B.U. Bhopal for kind information.

: IT Cell B.U. Bhopal for uploading on the website.